



APPLICATION FOR PROFESSIONAL LEARNING FUNDS

All applications go to DEPUTY PRINCIPAL

All applications must be accompanied by details of the cover required, with regard to classes and duties.

Date Applied:.....

Name:

FACULTY:

COURSE / ACTIVITY:

Attach relevant information

DATE OF COURSE/ACTIVITY:..... LOCATION:.....

COSTS:	260	Relief @ \$450 per day	_____	(Teacher)
	270	Relief @ \$280 per day	_____	(SASS)
	250	Course fees	_____	
	280	Accommodation	_____	
	290	Other	_____	
				TOTAL: _____

Note: Funds are limited, so expect to be asked for a contribution you can claim on tax. Please provide supporting documents to clarify costs.

Cheque payable to: or Direct Debit

Address:

Applicant signature	
Supervisor signature	
DP's signature	
APPROVED	YES / NO
AMOUNT	

OFFICE USE ONLY - Funding Dissection	
361	School PL (SASS)
415	National Partnership - 306
416	National Curriculum - 306
417	ILNNP National Partnership - 306
458	Beginning teachers
459	ICT
460	Literacy and numeracy
461	Quality teaching
462	Syllabus implementation
463	Career development
464	Welfare and equity
457	DER
	Other (specify)

“Begin with the end in mind!”

WHY?	
Identify the SMP Strategic Direction this TPL will contribute to.	
AND / OR	
Identify the Individual PLP Goal this TPL will contribute to.	

HOW?	
<p>How will you share your learning with other staff? This is a requirement of funding, please provide dates.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Faculty meeting date..... <input type="checkbox"/> Staff meeting date..... <input type="checkbox"/> Team meeting date..... <input type="checkbox"/> School Development Day date..... <input type="checkbox"/> Professional learning session date..... <input type="checkbox"/> Intranet resources date..... <input type="checkbox"/> Other date.....
How will the school/individual's improvement be measured as a result of this TPL?	
How will these improvements be sustained?	

WHAT?	
What is the process/product/practice/milestone that will be achieved?	
AND / OR	
What will be the benefit to students, teachers or the school?	